



## IMPORTANT INFORMATION ABOUT MAY 2026 ADVANCED PLACEMENT (AP) EXAMS

*Si necesita ayuda en español, por favor contactar a Blanca Mael (889-3790)*

Dear Students and Families,

Welcome to the Fort Collins High School Advanced Placement program! We are excited that you've chosen to take part in this exceptional opportunity to challenge yourself through rigorous, college-level coursework. AP courses not only prepare students for post-secondary academic expectations but also offer the potential to earn college credit through AP exams administered each spring.

Although AP exams are optional, we strongly encourage all students to participate in the testing process. Exams will be administered during the official College Board testing window, which runs **May 4 - May 15, 2026**. Students who choose to take these exams may be eligible to receive college credit depending on their scores and the policies of the colleges they plan to attend. AP exams are scored on a scale of 1 to 5, and many colleges award credit for scores of 3 or higher. Because each institution has its own policies, it's important for students and families to research individual college credit guidelines. Successfully earning credit through AP exams can save thousands of dollars in tuition costs and reduce the number of required college courses.

The College Board oversees the AP Program and sets all registration timelines and exam fees. This year, each Advanced Placement exam costs \$99 (\$147 for AP Seminar and AP Research). Financial aid is available for students who qualify for free/reduced lunch.

### AP Courses Starting in Fall 2025:

- Registration opens: September 2, 2025
- Registration deadline: November 11, 2025
- Payment due: November 12, 2025
- Late registration fee: \$40 per exam after the deadline

### AP Courses Starting in Spring 2026:

- Registration opens: January 12, 2026
- Registration deadline: March 6, 2026
- Payment due: March 9, 2026
- **No late registrations accepted after this date.**

To register for AP exams, students must create an account with the College Board and also register through Total Registration. Both steps are required—**exams will not be ordered for students who are not fully registered in both systems**. Detailed registration instructions will be provided by AP teachers, attached to this letter, and available on the AP page of the FCHS website.

### **Contact Information**

- AP Registration Questions: Ms. Branaman – [ebanama@psdschools.org](mailto:ebanama@psdschools.org)
- Payment or Free/Reduced Lunch Assistance: Ms. Delap – [edelap@psdschools.org](mailto:edelap@psdschools.org)
- General AP Program Questions: Ms. Runyan – [mrunyan@psdschools.org](mailto:mrunyan@psdschools.org)

We appreciate your commitment to academic excellence and look forward to supporting you through the AP experience this year.

Sincerely,

FCHS Advanced Placement Team

## Registering and Paying for AP Exams at FCHS

Follow these steps to register and pay for Advanced Placement exams.

**\*\*\*Steps 1 and 2 must be completed by 11/11/25**

### 1) Register with Total Registration (will open September 2):

- Go to this website: <https://user.totalregistration.net/AP/60590>
  - If you already have a username/password, scroll down to find the link.
- As part of this step, you will get a join code to register with College Board.

### 2) Register with College Board:

- Go to this website: <https://myap.collegeboard.org/login>
  - If you **have** registered here before, enter your username and password.
  - If you **have not** registered here before, at the bottom, click "Sign Up."
- Go through the steps and **enter the join code** that you wrote down from Total Registration.

**\*This year, all AP exams (with the exception of Music Theory, Spanish, French, and German) will be administered digitally. This means that on test day, students must know their username and password to take the exam. Please write this information down.**

### 3) Paying for Exams:

- Students must make a payment of \$99 per exam. (\$147 for AP Seminar and AP Research)
- You **must pay in person** with the bookkeeper - cash, credit card payment, or check made payable to Fort Collins High School. **Payment is due by November 12, 2025 @ 3:30 p.m.**
- If you qualify for Free and/or Reduced Lunch, you will indicate this when you register in the Total Registration system. If your F/R lunch status is approved, you will receive an email confirmation.

### Ordering Deadlines and Fee Structure

Fall Semester AP Course	Cost per Exam
9/2/25 – 11/11/25	\$99.00 \$147 for AP Seminar
Window reopens 1/12/26	\$99.00 + \$40.00 late fee \$147 + \$40.00 late fee for AP Seminar
Spring Semester AP Course	Cost per Exam
1/12/26 – 3/6/26	\$99.00 \$147 for AP Seminar / Research

**Fall Semester AP Exams canceled after 11/11/25 will incur a \$40.00 cancellation fee.**

If you have questions about registration or cancellation, please contact Ms. Lisa Branaman at [ebranama@psdschools.org](mailto:ebranama@psdschools.org) or (970) 488-8002.