

SCHOLARSHIP CHECKLIST



COMMONLY REQUESTED MATERIALS (VARIES BY SCHOLARSHIP)

- ☐ Application
- ☐ Unofficial Transcript (see Course History in StudentVue)
- ☐ Letters of Recommendation (1 or 2)
- ☐ Scholarship Specific Essay and/or Short Responses
- ☐ FAFSA/CASFA Summary
- ☐ In-State/Out-of-State Requirements or Specific College
- ☐ SAT Scores

DO'S

- ☐ Take your time
- ☐ Be thorough and include specifics in your response
- ☐ Focus on expressing yourself, not impressing
- ☐ Talk about what makes you unique
- ☐ Proofread and get a "second set of eyes" to review
- ☐ Stay organized and plan time for essay writing
- ☐ Request documents at least 2 weeks in advance (i.e. letters of rec, official transcripts, etc.)

DONT'S

- ☐ Wait until the last minute
- ☐ Pass on smaller amount scholarships- these can have less competition and can add up to significant financial support!
- ☐ Reference a different scholarship in your essay (Proofread!)
- ☐ Leave out specifics or details
- ☐ Write about challenges, but nothing learned in the process
- ☐ Reiterate your transcript/resume