

Fort Collins High School

# CONGRATS Class of 2024!



# Meeting Agenda:

## ★ IMPORTANT DATES

### ● GRADUATION

1. Date, Time, & Location
2. Rehearsal
3. Moby Gym Seating
4. Security & Parking
5. Livestream
6. Caps & Gowns
7. Grad Images

### ★ CHECK OUT PROCESS

1. Seniors' Last Day
2. Senior Exit Survey
3. Final Transcripts
4. Grad Walks

### ★ ADDITIONAL INFO

1. Graduation Yard Signs
2. Lambkin Awards Night
3. Armed Forces Celebration
4. Senior Class Photo



# IMPORTANT DATES

DATE	EVENT	Time & Location
Tuesday, April 23 <sup>rd</sup> & Wednesday, April 24 <sup>th</sup>	<b>Graduation Speech Auditions</b> -Any senior is welcome to write a special speech to deliver at graduation. Speeches should be 4 minutes or less and should have a positive graduation message. Email <a href="mailto:kmiles@psdschools.org">kmiles@psdschools.org</a> to set up and audition time.	Time: During Lunch Location: Mrs. Miles' Office
Tuesday, April 23 <sup>rd</sup>	<b>Graduation Music Auditions</b> -Any senior is welcome to audition with a musical number to perform at graduation. Songs should be 3 ½ minutes or less and should have a positive graduation message. Sign up will be posted the week before auditions on the music department door.	Time: 4:00 – 5:00 PM Location: Rehearsal Room 2
Wednesday, May 8 <sup>th</sup>	<b>Lambkin Awards Night</b> -Look for more information via email in April 2024	Time: 8:00 PM Location: McNeal Auditorium
Friday, May 10 <sup>th</sup>	<b>Graduation RSVP/Commitment Form DUE</b> -Graduation RSVP form must be turned into the FCHS Main Office front desk.	Time: 4:30 PM deadline Location: Front Desk
Wednesday, May 22 <sup>nd</sup>	<b>Seniors Last Day!</b> -Senior final exams need to be completed -End-of-the-Year Assembly -Cap/Gown, Yard Sign & Yearbook Distribution After Assembly -Lamb Slam & Yearbook Signing	Time: Normal School Day Location: FCHS
Thursday, May 23 <sup>rd</sup>	<b>Grad Walks</b>	Boltz: May 23 <sup>rd</sup> @ 2:00 PM Kinard: May 23 <sup>rd</sup> @ 2:30 PM Leshar: May 23 <sup>rd</sup> @ 9:15 AM Lincoln: May 23 <sup>rd</sup> @ 1:15 PM
Friday, May 24 <sup>th</sup>	<b>Graduation Rehearsal</b> -Mandatory for all graduates wishing to participate in the graduation ceremony. -Free parking in the lot on the west side of Moby Gym -Normal school clothes acceptable for graduation	Time: 7:30 – 9:30 AM Location: Moby Arena @ CSU
Saturday, May 25 <sup>th</sup>	<b>Commencement Ceremony</b>	Time: 9:00 AM Location: Moby Arena @ CSU

**\*\*We will email updates/reminders frequently, so please check your emails often!\*\***

# GRADUATION



**Date:** Saturday, May 25th

**Ceremony Start:** 9:00 AM

**Location:** Moby Arena @ CSU  
951 West Plum St.  
Ft. Collins, CO 80521

**Senior Arrival:** 8:15 AM

**\*\*\*Seniors should enter through the doors on the upper level and south side of Moby Arena\*\*\***

# MANDATORY GRAD REHEARSAL



**Date:** Friday, May 24th

**Start:** 7:30-9:30 AM

**Location:** Moby Arena @ CSU

**\*\*\*Seniors should enter through the doors on the upper level and south side of Moby Arena\*\*\***

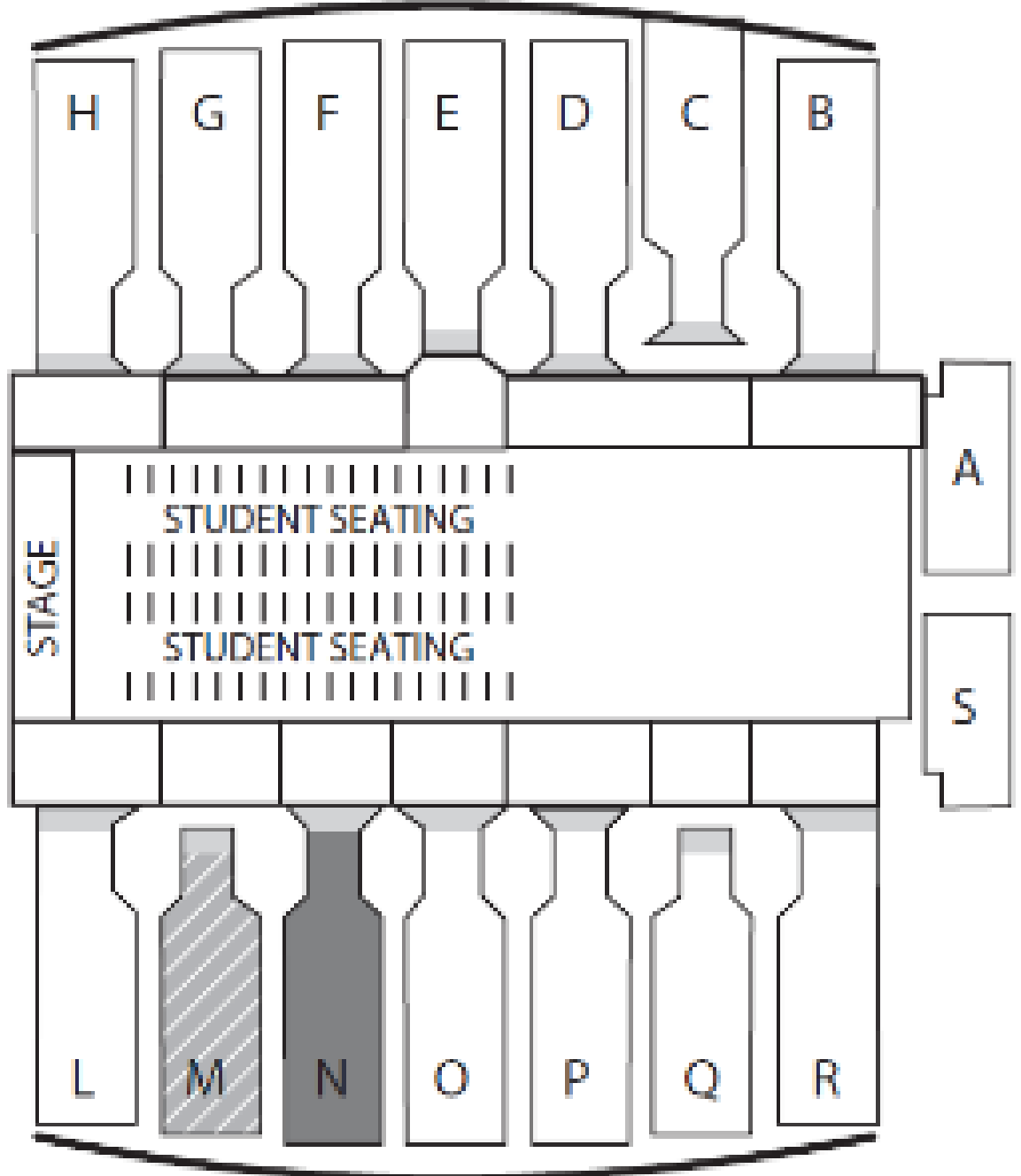
# SEATING



- ★ NO tickets needed for the event, NO reserved seats
- NO limit on amount of guests
- ★ Doors open **ONE HOUR** prior to ceremony
- All guests should enter through the **north** doors
- ★ Seating in Moby Arena is **first come, first serve**
- There are **NO** wheelchairs available for use
- ★ **ONLY ONE** individual can sit with handicapped guest
- Ask your graduate which side they are sitting on after our rehearsal at Moby Arena
- ★ Spanish translation in **Section M**
- ★ Sign language interpreter in **Section N**



**Poude School District**  
Moby Arena Graduation Seating Chart



- First Two flows reserved for wheelchairs and handicapped guests
- ▨ Foreign Language Interpreters are located in Section M
- Hearing-impaired guests are asked to sit in Section N

**Important note:** Families are asked to refrain from reserving a large number of seats using tape or signs to block off sections. Seating throughout the arena is first come, first served.

# SECURITY



CSU requires all graduates, guests, and employees pass through a metal detector. Alternative accommodations for screening will be provided for those who need it. All personal items, including cameras, must go through the metal detectors.

- Please read the Prohibited Items section carefully.
- Concealed weapons permits will not be allowed.
- Please read CSU's CLEAR BAG POLICY carefully and make appropriate changes to your arrival time and be prepared to be patient entering Moby Arena.
- NO** hard and/or non-transparent water bottles
- PARKING** - Attendants will direct students, staff, and guests to free parking lots to the West and North of Moby Arena.

**COLORADO STATE ATHLETICS CLEAR BAG POLICY**

**APPROVED BAGS**

- Bags that are clear plastic, vinyl or PVC and do not exceed 12"W x 6"D x 12"H.
- One-gallon clear plastic freezer bag (Ziploc bag or similar).
- Small clutch bag approximately the size of a hand (4.5" x 6.5" or smaller), with or without a handle or strap. This can be carried separately or within a plastic bag.
- Seat cushions (soft and flexible, without frames or pockets).

*All other bags are prohibited when entering the venue.*

**APPROVED BAG EXAMPLES**

CLEAR TOTE	PLASTIC STORAGE BAG	SMALL CLUTCH BAG
Clear Plastic Vinyl or PVC Does not exceed 12" x 6" x 12"	1 Gallon Re-Usable, Clear	Approximately the size of a hand, with or without a strap No larger than 4.5" x 6.5"

**PROHIBITED BAG EXAMPLES**

Backpack	Binoculars Case	Camera Case	Fanny Pack
Large Printed Bags	Mesh Bag	Purse	Tinted Plastic Bags

**Prohibited Items:** aerosol cans; aluminum bottles; animals (service dogs and service dogs in training permitted); artificial noisemakers; balloons; bat, poles and sticks; coolers/ice chests; bicycle helmets; camera lenses larger than 4"; firearms; fireworks; flags on poles; glass bottles; illegal drugs; laser pointers; marijuana (all forms); metal cans; objects that can be used as projectiles (i.e. balls); outside food and beverages including alcohol (exceptions will be made for those with medical requirements and/or special needs); scooters, strollers, bicycles, roller skates and skateboards; tobacco products; tripods, monopods and selfie sticks; umbrellas; unauthorized video cameras; water bottles (disposable and crushable bottles, empty and without a cap are permissible); weapons; any object that might pose a risk to the guest or others.



# GRADUATION LIVESTREAM

★ Live streaming of the event will be available on YouTube. Links provided below.

● **ENGLISH (with captions):**  
<https://youtube.com/live/uZBFfM2sTOQ?feature=share>

★ **SPANISH (with captions):**  
<https://youtube.com/live/fsAZ9qXhEtU?feature=share>





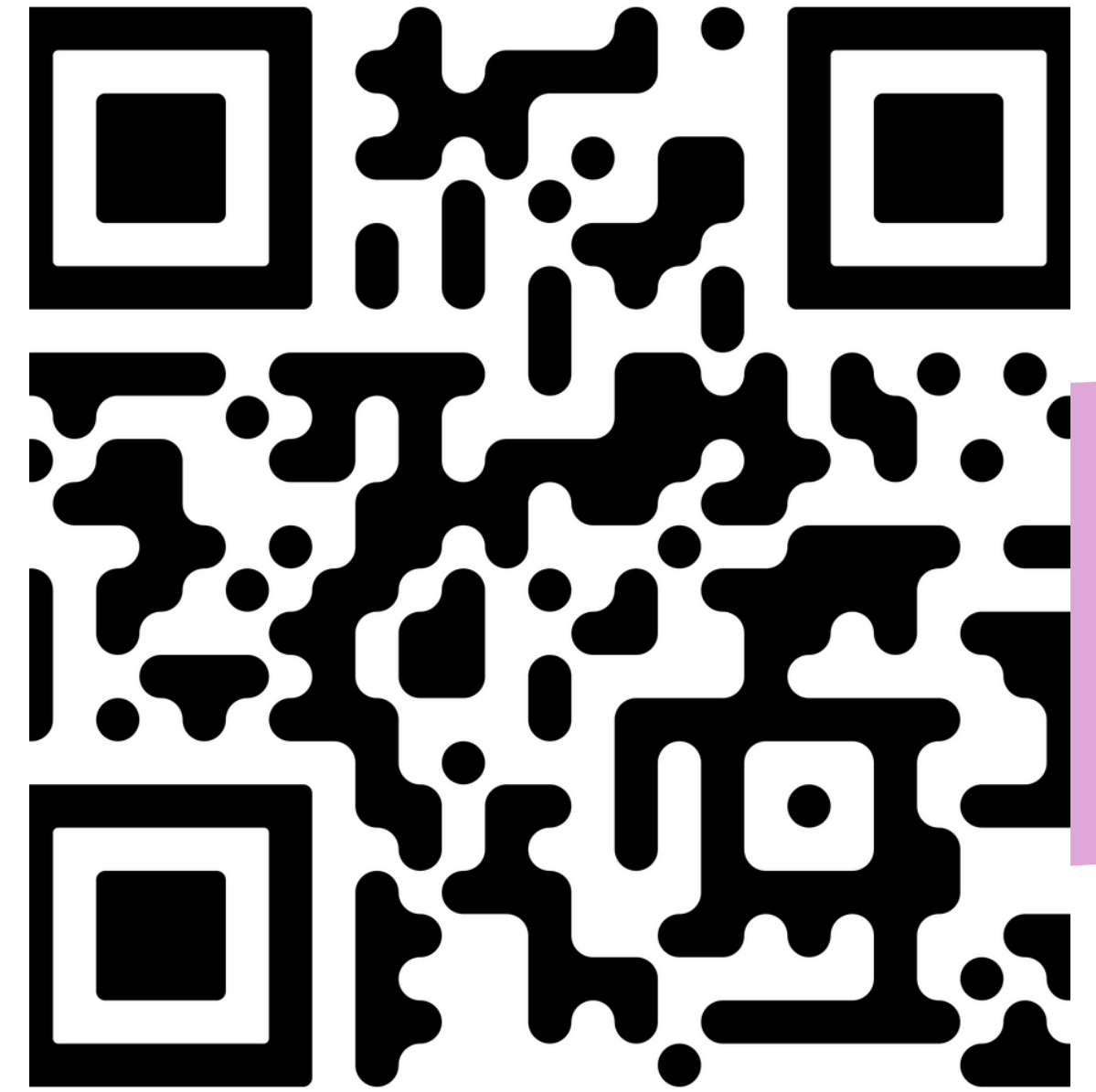
# CAPS/GOWNS & ATTIRE



- ★ Graduation is a semi-formal event. Please do **NOT** wear jeans, t-shirts, athletic shoes, hiking boots, etc.
- Beware of high, pointy heels. The floor of Moby is covered with a tarp-like material.
- ★ We ask students **DO NOT** decorate their caps/gowns or wear any item that is not provided directly by the school. The intent of our graduation is to honor the academic accomplishments of our FCHS/PSD students. *(Email Mrs. Miles [kmiles@psdschools.org](mailto:kmiles@psdschools.org) in advance if you have a specific request)*
- Students dressed inappropriately may be denied the opportunity to participate in the graduation ceremony.
- ★ Places to store keys/phones/bags/etc. will not be available for graduates. Please plan accordingly.
- Please do not bring/use beach balls, noise makers, etc.

# GRADUATION PHOTOS

GradImages is the official commencement photographer for our district. Your proofs will be ready to view online as soon as 48 hours after the ceremony. In order to notify you when your images are available, GradImages sends both email and paper proofs, along with optional text message notifications. Your information is never shared, and privacy is guaranteed. Pre-registering is a way to make sure your contact information is up-to-date with GradImages. Although there is never any obligation to order, you'll save 20% off orders of \$50 or more. To pre-register for your commencement proofs, please visit <http://GradImages.com/Preregistration>. FCHS does not profit from sales or partnerships. This is a free service for graduates. FCHS is not responsible for images and/or orders.



# SENIORS' LAST DAY

**Date:** Wednesday, May 22nd

## **Schedule:**

9:30-10:15 AM - 1st Period

10:20-11:05 AM - 2nd Period

11:10-11:55 AM - 3rd Period

12:00-12:40 PM - 4th Period

12:45-1:40 PM - End of Year Assembly

1:40-4:00 PM - Cap/Gown & Yearbook Distribution

Lamb Slam Volleyball

Music, Food Trucks, Games

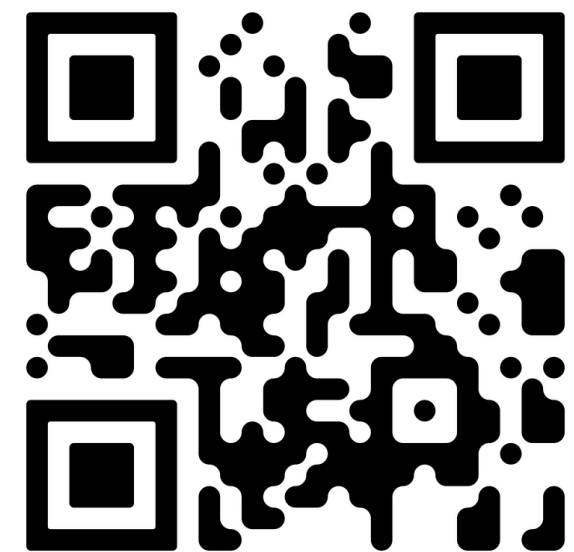
Yearbook Signing

## **Important Notes:**

- Senior Exit Survey **MUST** be completed before you can check out.
- All loaned items need to be returned by May 22nd.
- All fees must be cleared through the bookkeeper by May 22nd.
- Caps/Gowns will be handed out in the Small Gym after our final assembly.
- Yearbooks will be available for pick up after the assembly.
- If you purchased a yard sign(s) you can pick them up after the assembly as well.

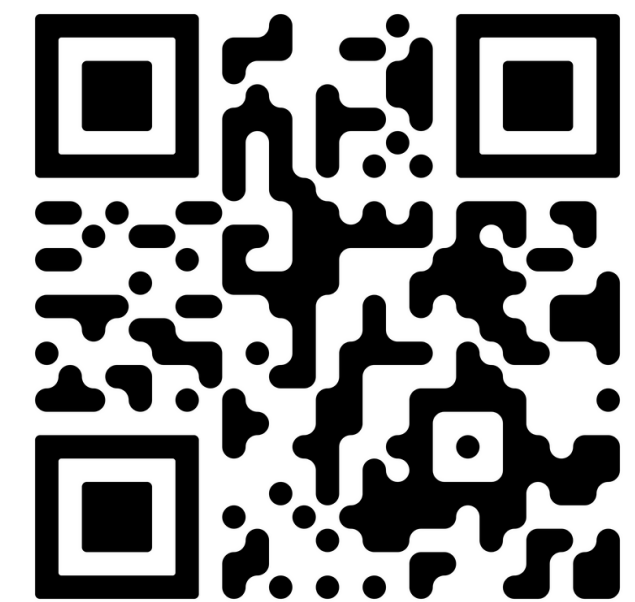
# SENIOR EXIT SURVEY

- ★ Prior to graduation, PSD requests that all seniors take the Senior Exit Survey to gather important information from you. This survey **MUST** be completed prior to turning in your final check-out sheet.
- The Senior Exit Survey is now available for you to complete in your Xello account.



# FINAL TRANSCRIPTS

- Colleges & Universities will be requesting final transcripts for admitted students.
- Official transcript requests will be collected by Mrs. Dunlap in Student Services.
- Concurrent enrollment credits (FRCC, etc.) must be sent directly from the college or university.
- Students are limited to one free request.
  - Final transcripts will be mailed in early June.
- Final transcript requests are due by May 14th.
- Any student who needs a transcript AFTER graduation must go through PSD Records.



# MS GRAD WALKS



## **Boltz Middle School**

**Date:** Thursday, May 23rd

**Time:** 2:00 PM

### **Contact:**

Mrs. Chappell

cchappell@psdschools.org



## **Lesher Middle School**

**Date:** Thursday, May 23rd

**Time:** 9:15 AM

### **Contact:**

Mrs. Kochis

dkochis@psdschools.org



## **Kinard Middle School**

**Date:** Thursday, May 23rd

**Time:** 2:30 PM

### **Contact:**

Mrs. Matkin

lmatkin@psdschools.org



## **Lincoln Middle School**

**Date:** Thursday, May 23rd

**Time:** 1:15 PM

### **Contact:**

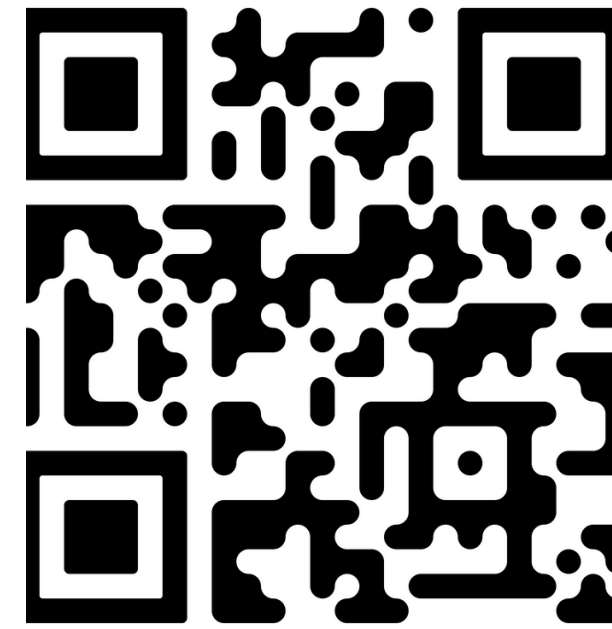
Mr. McCollum

jmccollu@psdschools.org

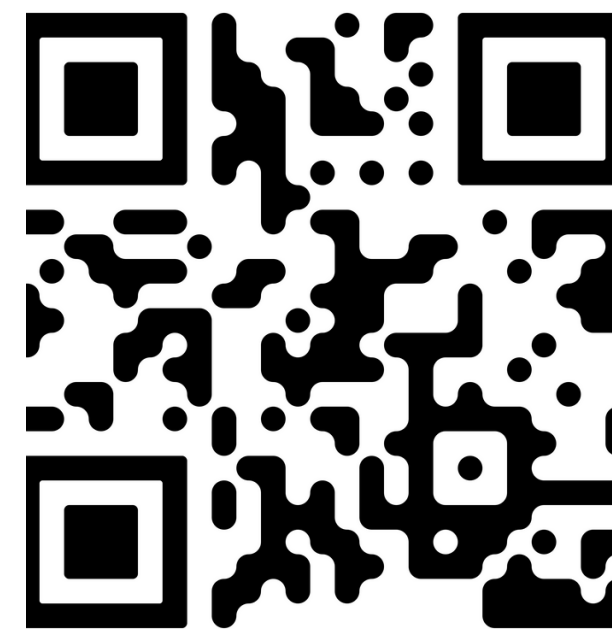
# YARD SIGNS

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- Must complete BOTH the order form AND payment in SchoolPay
- \$25 per sign
- Deadline to order is **April 30th**
- Will be available for pick up on Seniors' last day of school
- Benefits both the FCHS and PHS ACE programs.



Use this QR code to order your personalized yard sign



Use this QR code to PAY for your personalized yard sign

# LAMBKIN AWARDS NIGHT



● **DATE:** Wednesday, May 8th  
**TIME:** 6:30 PM  
**LOCATION:** McNeal Auditorium

✦ The Scholarship Breakfast and Athletic Awards Night have been combined with the Academic Awards Night.

- ✦ **Financial Scholarship Awards:**
- Invitations were sent out via school email from Justin Stephens.
  - Complete the form if you would like to be recognized at this event.
  - Please list ALL scholarships awarded
  - Space is limited to 4 per party
  - RSVP is due by April 26th





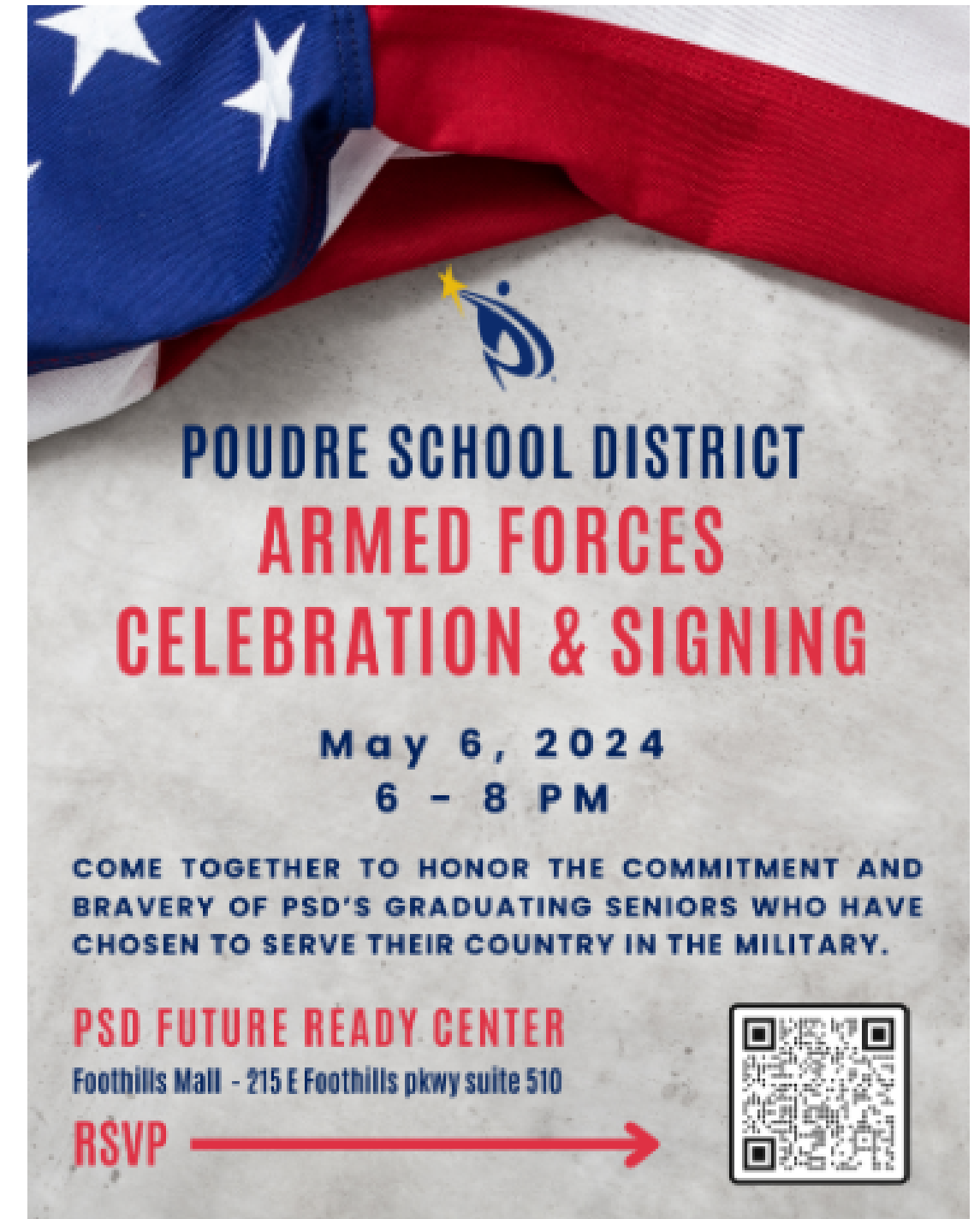
MON  
**6**

May 6 @ 6:00 pm - 8:00 pm

## Armed Forces Celebration & Signing

**Foothills Mall** 215 E Foothills Pkwy, Fort Collins, CO, United States

Poudre School District would like to invite you to come together and honor the commitment and bravery of PSD's graduating seniors who have chosen to serve their country in the military. Students and Parents, please RSVP [HERE!](#)




**POUDRE SCHOOL DISTRICT**  
**ARMED FORCES**  
**CELEBRATION & SIGNING**

May 6, 2024  
6 - 8 PM

COME TOGETHER TO HONOR THE COMMITMENT AND BRAVERY OF PSD'S GRADUATING SENIORS WHO HAVE CHOSEN TO SERVE THEIR COUNTRY IN THE MILITARY.

**PSD FUTURE READY CENTER**  
Foothills Mall - 215 E Foothills pkwy suite 510

**RSVP** → 

# ORDER YOUR CLASS PHOTO

- ☀️ All orders are taken online through the photographer's website. Please use the QR code or web link to order your senior class panoramic picture.
- ☀️ Prices increase as we approach graduation, so consider ordering early.
- ☀️ Please check the photographer's website if you have any questions.  
*<https://BestClassPicture.com>*



**<http://bit.ly/BestClassPicture>**

# GRADUATION RSVP

Use this QR code  
to access the  
Graduation RSVP  
Form

- ALL seniors must complete the RSVP to walk at Graduation.
- Deadline to complete RSVP is Friday, May 3rd.



# REMINDERS

1

REMIND GROUP 1

Text @fchsgrad1  
to 81010

2

REMIND GROUP 2

Text @fchsgrad3  
to 81010

3

REMIND GROUP 2

Text @fchsgrad4  
to 81010

# QUESTIONS?

## Contact:

Kaitlin Miles ~ [kmiles@psdschools.org](mailto:kmiles@psdschools.org) or (970) 488-8044

## For Spanish interpretations, contact:

Alfredo Atilano Collazo ~ [aatilanocollazo@psdschools.org](mailto:aatilanocollazo@psdschools.org) or (970) 488-8072

OR Blanca Mael ~ [bmael@psdschools.org](mailto:bmael@psdschools.org) or (970) 488-8055